



बैंक नोट पेपर मिल इण्डिया प्रा. लिमिटेड

BANK NOTE PAPER MILL INDIA PVT LIMITED

JV of SPMCIL - A Govt. of India Enterprises & BRBNMPL - A Subsidiary of RBI

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LIMITED TENDER ENQUIRY – BNPM/LTE/CALIBRATION OF INSTRUMENTS/030/2020-21

Issue Date & Time: 06.05.2020 11:00 hrs.

Closing Date & Time: 13.05.2019 15:00 hrs.

Extended (1) Closing Date & Time: 20.05.2019 15:00 hrs.

A. Scope of work: Calibration of following instruments:

S No	Item Details	Make	UoM	Quantity
1	Multimeter	Extech Instruments	Nos	1
2		KUSUM-MECO	Nos	1
3	Loop Calibrator	FLUKE	Nos	1
4	Tachometer	Extech Instruments	Nos	1
5	Infrared Thermometer	FLUKE	Nos	1
6		KUSUM-MECO	Nos	1
7	Clamp-meter	Rishabh Instruments	Nos	1
8	Transformer oil BDV test kit (80 kV)	-	Nos	1
9	Earth Resistance Tester	Extech Instruments	Nos	1
10	Tachometer	Extech Instruments	Nos	1
11	Digital Multimeter	Extech Instruments	Nos	1
12		FLUKE	Nos	1
13	Digital Clamp-meter (True RMS AC/DC clamp-meter)	FLUKE	Nos	1
14	Digital Insulation Tester	MOTWANE	Nos	1
15	Earth Leakage Current Tester	KYORITSU	Nos	1
16	Digital Lux Meter	METRAVI	Nos	1

Note:

- Refer “Instrument specifications” for model/serial number of instruments which needs to be calibrated.
- All instruments are to be calibrated as per NABL standards in NABL accredited laboratories only and participating bidder has to submit copy of NABL certificate for relevant categories along with bid for company records.

B. Terms & Conditions:

1. Documents to be submitted:

- Signed copy of this document (All the pages).
- Filled price details as per the format provided below in this document.
- Technical details /datasheet for the enquired product (if applicable).



- d) Micro / Small Enterprise (Certificate issued by MSME)/UAM/NSIC certificate (If applicable).
2. **Price:** Price should be inclusive of P&F, To & Fro Freight, Transit Insurance and GST. Price shall remain fixed & no price variation shall be accepted till completion of contract.
3. **Terms of Payment:** 100% payment shall be made within 30 days after receipt and acceptance of goods (after due calibration) at BNPM Plant, Mysuru and on production of all required documents by the supplier. NEFT/RTGS details shall be furnished along with the Original Invoice.
4. **Delivery Terms & Delivery Address:** Delivery shall be made on F.O.R Basis, Bank Note Paper Mill India Pvt. Ltd., Mysore.
Delivery Address: Engineering Stores, Bank Note Paper Mill India Pvt Ltd., Note Mudran Nagar, Mysore - 570003. Stores contact details: 0821-2401476/486.
5. **Taxes:** All Taxes shall be as applicable in GST regime.
Payment of CGST, SGST, IGST & UTGST: The suppliers are required to adhere the following procedure in order to honour the payment against CGST, SGST, IGST & UTGST in the invoice.
- i) An invoice issued by the vendor for goods or services or both as applicable should be in accordance with the provisions of Sec 31 of the CGST Act & should contain all the prescribed information's in accordance with Chapter VI of CGST rules 2017.
 - ii) A debit note issued if any, by the vendor should be in accordance with the provisions of Sec 34 of the CGST Act.
 - iii) The vendor should mandatorily upload the aforementioned documents in respective GSTR, details of outward supplies of goods or services as applicable within the prescribed time under GST Act.
 - iv) The vendor should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of government after adjusting the ITC if any.

Notwithstanding the above, the supplier should provide indemnification as follows:

In the event of non-compliances with respect to GST Act & Rules by the successful bidder, the purchaser is allowed to adjust the GST amount from retention amount (either in BG or in cash) held by the company. If no amount is available for recovery, the successful bidder will refund the GST liability within 10 days from the date of GST reversal in GSTRN.

The above requirements are mandatory to claim any GST liability, failing which, the GST liability will not be paid /reimbursed/accepted.

A. The bidder should consider the following points while quoting GST Rate in their bids:

- 1. In case of unregistered bidders, the rate and amount of GST shall be shown as "Nil".
- 2. In case of a compounding dealer, GST shall be quoted as "Nil" as compounded dealers cannot collect GST from the consumers. The price quoted therefore shall be construed as all inclusive.
- 3. In case of work contracts or pure labour contracts, the bidder shall quote single GST rate for the work.



4. In case of composite supplies, i.e., a supply consisting of one principal supply and other ancillary supplies, the supply will attract the GST Rate of the principal supply. For example, if Item A in the supply order is the major or principal supply and other items are ancillary supplies, the bidder shall quote the GST Rate applicable to the principal goods (i.e., Item A) being supplied.
5. In case of mixed supply, i.e., a combination of two or more individual goods made together for a single price (each of these items can be supplied separately and is not dependent on any other), the total supply will attract the GST rate of the item which has the highest rate of tax. For example, if Item A in the mixed supply attracts highest rate of tax, the bidder shall quote the GST rate applicable to item A for total mixed supply.
6. In case of supplies which are neither composite nor mixed supplies, the bidder shall quote the GST Rate applicable to each item of supply separately.
7. If there is any difference of opinion regarding classification in HSN code, the bidder should sought clarification/raise query within the given time from the date of tender and it would be clarified before submitting the bid. Once clarified then that will be final & binding and no deviation shall be granted.

B. Other instructions for the bidders to claim any GST liability, failing which, the GST liability will not be paid/reimbursed/accepted:

1. Registered/compounding Contractor/supplier should produce GST Invoice containing all the particulars stated in Rule 46 of the CGST Rules, 2017 in accordance with the provisions of Section 31 of the CGST ACT.
 2. The supplier should mandatorily update the invoice details in GSTR-1, details of outward supplies of goods or services within the prescribed time under GST Act
 3. The Payment shall be made net of TDS as per the provisions of CGST/SGST/IGST Act.
 4. Wherever there is difference in the amount admitted, the supplier may be directed to issue a Credit Note (in case of reduction in the Invoice value)/Debit Note (in case of increase in the Invoice value), and payment shall be released only after the receipt of such Debit or Credit Note
 5. Supplier should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of Government after adjusting with ITC, if any.
 6. Supplier should provide indemnification as follows: "In the event of non-compliances with respect to GST ACT and Rules by the supplier, the supplier should refund the GST liability within 10 days from the date of GST reversal in GSTRN failing which the purchaser shall recover the GST amount from the retention amount (whether in BG or in Cash) held by the company".
- 6. Calibration Certificate:** The service provider shall provide calibration certificate for all calibrated instruments valid for 12 months from the date of calibration of instruments.
- 7. Liquidated Damages (LD):** Liquidated damages shall be applicable at the rate of 0.5% per week or part thereof until actual delivery of material after due calibration, subject to a maximum deduction of 10% of the delayed good's /service's contract price.
- 8. Delay in supplier's performance:** Time for and the date specified in the contract or as extended for the delivery of the stores shall be deemed to be the essence of the contract



and the supplier shall deliver the goods and perform the services under the contract within the time schedule specified by BNPM in the contract.

Any delay attributable to the supplier in maintaining its contractual obligations towards delivery of goods and performance of services shall render the supplier liable to any or all the following sanctions besides any administrative action such as (a) Imposition of liquidity damages; (b) Termination of contract for default.

- 9. Extension of Time:** If the contract is delayed in the progress of work by changes ordered in the work, or any clause which BNPM shall decide to justify the delay, then the time of completion shall be extended by a reasonable time.

If at any time during the currency of contract, the supplier encounters conditions hindering timely delivery of the goods and performance of services, the supplier shall promptly inform BNPM in writing about the same and its likely duration and make a request to BNPM for extension of the delivery schedule accordingly. On receiving the supplier's communication, BNPM shall examine the situation as soon as possible and, at its discretion, may agree to extend the delivery schedule, with or without liquidated damages for completion of supplier's contractual obligations by issuing an amendment to the contract.

- 10. Risk Purchase Clause:** If the supplier fails to abide by the terms and conditions of the contract/agreement, or fails to deliver the material as per the delivery schedule or any time repudiates the contract,

Procure the tendered item / render service from other agencies at the risk and cost of the supplier. The cost difference between the alternative arrangement and existing contract value wherein default has been made will be recovered from the supplier along with the other incidental charges.

In case of procurement through alternative sources, if procurement price is lower than the existing contract value wherein default has been made, in such case no benefit on this account will be passed on to the supplier.

- 11. Settlement of Disputes through Arbitration:** All disputes and differences of any kind whatsoever arising out of or in connection with the contract, whether during the progress of the work or after their completion except accepted matters shall be settled through arbitration process as per the Arbitration & Conciliation Act, 1996. The venue of arbitration shall be Mysore, Karnataka.

- 12. Legal Jurisdiction:** The Courts of Mysore (Karnataka State) shall alone have jurisdiction to decide on any legal matter of dispute whatsoever arising out or in respect of the contract.

- 13. Force Majeure:** In the event of any unforeseen event directly interfering with the supply of stores arising during the currency of the contract, such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Contractor shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Unless otherwise directed by BNPM in writing, the



supplier shall continue to perform its obligations under the contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. If the force majeure condition(s) mentioned above be in force for a period of 90 days or more at any time, either party shall have the option to terminate the contract on expiry of 90 days of commencement of such force majeure by giving 14 days' notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other, save and except those which had occurred under any other clause of this contract prior to such termination.

14.Fore-Closure Clause: If at any time during the continuation of this contract, the use of material ordered in this contract is completely banned or due to drastic change in Government policy its use as, raw material is discontinued or is declared hazardous to public health or cause rising to civil commotion, epidemics, wide-spread strikes and 21 days' notice of such eventualities is given by purchaser to the seller, the seller without any right to enforce the contract, will agree to the fore-close the performance of balance portion of this contract and in that event no claim for damages or loss will be lodged against the purchaser.

15.Rights of Rejection: BNPMIPL reserves the right to reject any or all the applied bids without assigning any reason whatsoever. The enquiry can be rejected on national security grounds.

Instrument Specifications:

Calibration should be carried out as per **NABL standards** in **NABL accredited laboratories** and BNPM representative shall witness the calibration (if desired so by BNPM).

S No	Type	Make	Model	Serial No	Quantity
1	Multimeter	Extech Instruments	EX505	160815580	1 No
2	Multimeter	KUSUM-MECO	KM6030	AD203745706	1 No
3	Loop Calibrator	FLUKE	707	2965078	1 No
4	Tachometer	Extech Instruments	RPM 33	160712268	1 No
5	Infrared Thermometer	FLUKE	59 MAX	NA	1 No
6	Infrared Thermometer	KUSUM-MECO	IR-L900	NA	1 No
7	Clampmeter	Rishabh Instruments	Rishabh Power-400A AC-DC	NA	1 No
8	Transformer Oil BDV Test kit (80 kV)	-	-	Z02815G16	1 No
9	Earth Resistance Tester	Extech Instruments	GRT300	1643598	1 No



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10	Tachometer	Extech Instruments	RPM 33	160712268	1 No
11	Digital Multimeter	Extech Instruments	EX505	160815553	1 No
12	Digital Multimeter	FLUKE	15B+	34271351WS	1 No
13	Digital Clamp Meter (True-rms AC/DC clamp meter)	FLUKE	376	30840268WS	1 No
14	Digital Insulation Tester	MOTWANE	I-12	A04927J15	1 No
15	Earth Leakage current Tester	KYORITSU	KEW SNAP 2433	8220431	1 No
16	Digital Lux Meter	METRAVI	1333	140300223	1 No

Indemnification:

- Successful bidder shall collect all the above listed instruments from BNPM premises for calibration at their laboratories & shall return the same to BNPM after completion of calibration at the cost & risk of successful bidder.
- Prior to collection of instruments at BNPM the condition of all instruments may be inspected and recorded by both bidder & BNPM representatives.
- In case of any damages caused to the instruments during transit / calibration, the successful bidder shall make correct the instrument(s) to its original condition at the cost & risk of bidder.
- On return of instruments to BNPM, the condition of the instruments may be inspected and recorded by both bidder & BNPM representatives.
- In case of any damages during delivery of material, the same shall be intimated to the bidders representative at the time of delivery and cost of the repair may be recovered from bidders payables (or) the bidder may make correct the instrument to its original condition within 15 days of such intimation.



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16. Price Bid Format:

S C H E M E N O	Material Description	U O M	Qty	Unit Price (INR)	To & Fro Freight, P&F, Transit Insurance Charges (INR)	GST@ ____% Amount (INR)	Unit price including To & Fro Freight, P&F, Transit Insurance Charges & GST (INR)	Total price inclusive of To & Fro Freight, P&F, Transit Insurance Charges & GST (F.O.R, BNPM, Mysuru) (INR)	Input GST Credit (INR) {GST amount * Total quantity}	Effective price inclusive of To & Fro Freight, P&F, Transit Insurance Charges (F.O.R, BNPM, Mysuru) (INR)
A	B	C	D	E	F	G	H=E+F+G	I=H*D	J=G*D	K=I-J
1	Multimeter (EX505)	Nos	1							
2	Multimeter (KM6030)	Nos	1							
3	Loop Calibrator (707)	Nos	1							
4	Tachometer (RPM 33)	Nos	1							
5	Infrared Thermometer (59 MAX)	Nos	1							
6	Infrared Thermometer (IR-L900)	Nos	1							
7	Clamp meter (Rishabh Power- 400A AC-DC)	Nos	1							
8	Transformer Oil BDV Test kit (80 kV)	Nos	1							
9	Earth Resistance Tester (GRT300)	Nos	1							



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10	Tachometer (RPM 33)	Nos	1							
11	Digital Multimeter (EX505)	Nos	1							
12	Digital Multimeter (15B+)	Nos	1							
13	Digital Clamp Meter (True-rms AC/DC clamp meter) (376)	Nos	1							
14	Digital Insulation Tester (I-12)	Nos	1							
15	Earth Leakage current Tester (KEW SNAP 2433)	Nos	1							
16	Digital Lux Meter (1333)	Nos	1							

Method of evaluation: Evaluation shall be carried out on overall effective price quoted by the bidders, unless any other method of evaluation is specifically provided in the enquiry. The quoted price for each item should be inclusive of P&F, To & Fro Freight, Transit Insurance and any other charges required for collection & delivery of that item to BNPM, Mysuru.



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We hereby confirm that

1. We accept all the terms & conditions mentioned in the enquiry.
2. Price quoted is inclusive of P&F, Transit Insurance, To & Fro Freight and GST on F.O.R Basis, BNPM Plant, Mysore.
3. SAC Code: _____
4. GST registration status: Unregistered / Compounding / Registered.
5. Delivery period: (Days / Weeks) from date of purchase order.
(The delivery period should include time of collection of instruments from BNPM up to delivery of material to BNPM after due calibration).
6. Calibration Certificate: **Yes**, 12 Months from date of calibration.
7. Bid validity: 30 days from date of closing of tender including extensions/corrigendum's (if any).
8. Bank Details: Acc. No.; Bank Name:;
Branch name:; Branch Code:;
IFSC:
9. MSME / NSIC status: (If yes, then supporting document to be submitted along with the offer)
(Please fill above: MSI – For Micro Enterprises; SSI – For Small Enterprises; MED.SI – For Medium Enterprises; NSIC – For National Small Industries Corporation regd. firm)

Signature of bidder:

Name of the Firm:

Seal of the firm:

GST No.:

Contact Details:

Contact Person:

Contact Number:

Contact E-Mail ID:

